

*St Albans and Welwyn Circuit, Beds, Essex and Herts District*

Minister: Rev Andrew Prout, 16 Gainsborough Avenue, St Albans, Herts AL1 4NL | 01727 851834

Church Council Secretary: Chris Kitchin (chris.kitchin@tiscali.co.uk | 01707 332 470)

Agenda : Church Council, Wednesday 14 June 2017 8.00pm at Hatfield Road

*Please notify the Church Council Secretary of any items of additional business at least seven days before the meeting*

*To allow sufficient time for key items of business it is proposed to take those items marked # en bloc. This means that there would be no discussion on them. If anyone objects then each item will be taken separately.*

**1 Welcome**

**2 Opening devotions**

**3 # Membership of Church Council** (attached) **and Apologies**

**4 Notice of any other business**

**5 # Annual Approval of Appointments and Register of Meetings** (Lists to follow)

**6 Vacancies** [Church Stewards]

**7 Letters of greeting and support**

**8 # Minutes of the Church Council meeting held on 1 February 2017 & 3 May 2017**

 **(**attached and previously circulated)

Matters arising not covered on the agenda

 - Charity Registration update

 - Circuit questionnaire

**9 Reports**

***Our Calling*** *in the Methodist church is to increase awareness of God’s presence and to celebrate God’s love. Help people to learn and grow as Christians, through mutual support and care. Be a good neighbour to people in need and to challenge injustice and make more followers of Jesus Christ.*

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| **Church Stewards / Circuit Matters**1. Revision of Mission Statement and Actions 2017/18 (Report & Proposals to follow)
2. New Church Stewards / Vestry Stewards
3. Moving Forward HRMC & MRMC Report Recommendations (See Church Council Minutes 1 February 20 17)
4. Stationing 2018
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| **# WORSHIP *By increasing awareness of God's presence and to celebrate God's love***1. Worship Consultation (Report to follow)
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| **# LEARNING & CARING By helping people to grow and learn as Christians, through mutual support and care**1. Pastoral Report (see Annual Report)
2. House Groups (see Annual Report)
3. Network Fellowship (see Annual Report)
4. Girls' & Boys' Brigades (see Annual Report)
5. Sunday Club (see Annual Report)
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| **SERVICE *By existing to be a good neighbour to people in need and to challenge injustice***1. **Church life**
2. **#** To note the Minutes of Annual General Church Meeting held on 21 May 2017 (to follow)
3. Property & Finance report (to follow)
4. **#** Adoption of Annual Report 2016/2017 (previously circulated)
5. **#** Deposit of Archives
6. **#** Appointment of Independent Examiner (attached)
7. Communications
8. Approval of Annual Licence for Living Waters

Further Consideration of Annual Licence for Christine Nelson Ministries1. **#** Annual adoption of the following attached policies:

- Financial Management [incl Financial Delegation, Reserves Policy, Charitable Giving]- Lone worker policy- Safeguarding Policy - Use of Premises and Charges- Babies and Toddlers Group Memorandum of Understanding 1. **# Neighbourhood & World Issues (see Annual Report)**

(i) Aldersgate Cafe, Babies and Toddlers, DayCare Group, GrowMore, Mission Action Group,  Morrisons’ Chaplaincy |
| **EVANGELISM *By existing to make more followers of Jesus Christ***1. Towards 125
2. **#** Events

- Sunday 11 June 2017, 10.30am: Church Anniversary, Rev Martin Turner + Picnic in Clarence Park- Sunday 18 June 2017, 10.30am: Confirmation Service, Ann Wall- Sunday 25 June 2017, 10.30am: World Mission- Sunday 30 July 2017, 10.30am: Joint Service at Marlborough Road Methodist Church- Sunday 6th August 2017, 10.30am: 5 baptisms- Sunday xxx xxx 2017, 10.30am: Joint Service with MRMC at HRMC (to be arranged) |

**10 Any other business** (notified in advance)

**11** **Date of next meeting: Tuesday 17 October 2017 at 8.00pm**

**Membership of Church Council – 2017-2018** (as at 140617 after Annual General Church Meeting)

Church Stewards appointments take effect on 1 July each year : Elected Representatives to the Church Council take effect immediately.

**Agenda item 3**

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| **Position** | **Name** | **Date Appointed** |
|  **Circuit Ministers**SO 610 (1) (i) | Rev Rosemary Fletcher (Superintendent) | 09/2013 |
| Rev Andrew Prout (Minister with Pastoral Charge) | 09/2014 |
| SO 610 (1) (i) & SO 610 (4) (i) | Rev Alison Facey  | CLT 2015 |
|  **Church Stewards**SO 610 (1) (vi) | Val Parker (Senior Steward) *1 &* 1a | 05/2012 |
| Freda Gray 1 [ends 30 June 2017] | 05/2012 |
| Paul Duxbury 1 [ends 30 June 2017] | 05/2012 |
|  George Selvarajan 1 [ends 30 June 2017] | 05/2013 |
|  Denise Willingham 1  | 05/2016 |
|  Marion Eaton 1 [ends Autumn 2017] | 10/2014 |
|  **Church Treasurer** SO 610 (1) (vii) | Phillip Eaton 2 | 09/2015 |
|  **Pastoral Committee** SO 610 (1) (viii) |  Gina Woodhead 3 | 01/2009 |
|  **Church Council Secretary** SO 610 (1) (ix) |  Chris Kitchin 4 | 02/2015 |
|  **One Circuit Steward appointed by the Circuit Stewards** SO 610 (1) (xii) |  Idy Osibodu | 10/2014 |
|  **Not less than six representatives nor more than fifteen elected annually by General Church Meeting** (SO 610 (1) (x) | Angela Andrews 1 | 05/2016 |
| Eric Bridgstock 1 [Elected by ballot] | 04/2010 |
| Chris Hancock 1 [Elected by ballot] | 07/2009 |
| Ros Hancock 1 | 05/2015 |
| Helen Jeffery 1 [Elected by ballot] | 02/2005 |
| Chris Kitchin 1 | 06/2017 |
| Lesley Saunders 1 [Elected by ballot] | 04/2010 |
| John Scott 1 | 05/2016 |
| Caroline Tough 1 | 05/2012 |
| Up to 6 vacancies 1 | - |
| **Plus up to 15 additional persons appointed by the Church Council to ensure that all areas of the church’s life are** **adequately represented and in particular that, wherever possible, young people are included in its membership** SO 610 (1) (xi) **as follows:** 5 **& 6** |
| **Sunday Club and Youth Superintendent** |  Lianne Weidmann | 02/2015 |
| **Property Committee Secretary** | Sue Davey | 10/2006 |
| **Mission Action Group** | To Be Appointed |  |
| **Worship Consultation Convenor** | Peter Wallace | 09/2015 |
| **Safeguarding Officer** |  Joanna Rose | 05/2009 |
| **Elected to Circuit Meeting** (Ex Officio Officers) SO 510 (1) (vii) |  Senior Steward (Ex Officio) Church Treasurer (Ex Officio)  | Val ParkerPhilip Eaton |
| (plus 3 others) SO 510 (1) (viii) |  Joanna RoseGeorge Selvarajan [ends 30 June 2017]Vacancy for aboveVacancy | 09/201509/2015**?****?** |

*1 Elected annually by the General Church Meeting (SO 632), must be a Member of the Methodist Church (SO 632) and may serve for a maximum of 6 years or for longer subject to there being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

*1a Electedby the church stewards as senior steward for one year at a time.*

2 *Appointed annually by the Church Council, must be a Member of the Methodist Church (SO 635) and may serve for a maximum of 6 years or for longer subject to there being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

3 *Appointed annually by the Church Council from among the members of the Pastoral Committee (SO 644 (6), must be a Member of the Methodist Church (SO 632) and may serve for a maximum of 6 years or for longer subject to their being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

4 *Appointed annually by the Church Council and may serve for a maximum of 6 years or for longer subject to there being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

*5 Appointed annually by the Church Council (SO 610 (1) (xi)), must be a Member of the Methodist Church (SO 610 (2A))*

*6 Young people under the age of 18 cannot legally become managing trustees and so are not eligible to vote on managing trustee business (SO 610 (2A) (b) footnote).*

The references here to Standing Orders (SO) are those of The Methodist Church contained in *The Constitutional Practice and Discipline of The Methodist Church Volume 2.* hrmc church council membership as at 140617